

JOB DESCRIPTION

BARGE SUPERVISOR

Rev 3, 18-Sep-2014

The Barge Supervisor is fully responsible for all Marine aspects of operations.

Relationships

Line Managers: OIM
Direct Reports: BCO, Crane Operators, Roustabouts, Paint Crews
Key Relationships: Internal: Tourpusher, Toolpusher, QHSET Supervisor, Maintenance Supervisor
External: Operator's Rep., Regulatory Authorities, Third Party Service providers

Role

- To demonstrate and promote safety leadership
- Performs calculations, design reviews and analysis, ensuring the vessel is seaworthy and safe
- Accountable for the engineering aspects of the marine structure, stability, lifting appliances and gear, variable deck load, and storage and use of hazardous substances
- Direct control of Heavy Lift Operators, Crane Operators, Roustabouts and Paint crews
- Has full authority to contact Management in the event of conflict.

Safety

- Develops and implements Job Hazard Analysis and prepares risk assessments.
- Participates in Atlantica's behavior based safety program; ABLE (Atlantica Behavioral Learning Event)
- Ensures adherence to all Atlantica's safety policies and procedures
- Participates in weekly and pre-tour safety meetings
- Personally responsible for own safety and conducting one's self in alignment with Atlantica's IMS standards
- Promote and promulgate Atlantica safety program
- Demonstrates safety leadership and be proactive in safety initiatives.
- Apply Atlantica safety policies and practices in rig operations and act as a role model to other crew members in all safety matters
- Conduct and record Tool Box Talks for the rig crew and achieve the participation and contribution of crew members
- Play a full part in rig safety meetings
- Conduct safety inspections of rig equipment and hold training drills as directed by OIM
- Contribute to New Employee Safety Inductions
- Ensure that all activities, including those of third party contractors, are conducted using safe working practices and using the designated Personal Protection Equipment (PPE)

Responsibilities

- Personally responsible for own safety and conducting one's self in alignment with Atlantica's IMS standards
- Responsible for ensuring Management is informed of validity of all vessel compliance and certifications required by Regulatory Authorities, Flag States and Local Government including Radio Installations, Hull Certifications, Pollution Prevention Equipment, Manuals and required documents.
- Responsible for maintaining the rig systems drawings, Station Bills, Operating Manuals, Stability Programs and Marine Files to comply with #1 above.
- Responsible for overall seaworthiness of the vessel and soundness of the structure

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- Ensuring modifications are done in a professional manner, consistent with statutory rules, recorded, and approved by Management and relevant Regulatory Authorities, including the recording of weights for maintenance of vessel stability and load line requirements.
- Responsible for Organization and Housekeeping of main deck areas, including the loading, storage and monitoring of rig consumables, drill pipe, casing, bulk fluids, bulk chemicals and various items
- Responsible for the supervision of Crane Operators, Roustabouts and paint crews
- Responsible to assist in the maintenance of all Marine Fire and Safety systems on board the vessel Including, but not limited to: Lifeboats & Life-rafts, Fire Systems, Lifesaving Appliances, Confined Space Entry, Gas Detection, Fire/Boat/Gas Drills, Radio equipment and mechanical/electrical compliance with regulatory requirements and the permit to work program.
- Responsible for the planning, preparations, logistics, equipment checks and operation of Jacking Panel during rig moves. In the absence of a Move Master, will be responsible for positioning of rig
- Responsible for the assisting in the planning, organization, logistics and execution of hull preventative maintenance program, including steel replacement, tank maintenance and protective coating program
- In the event of a forced abandonment, to ensure all Personnel are accounted for and to conduct a safe and efficient abandonment
- Ensure understanding of, and compliance with, Atlantica's SWIM (Safe Work Integrity Management) work place controls i.e. JHA, PTW, Energy Isolation etc.
- Ensures the proper documentation of the distribution of bulk and cargo loaded from supply boats, as well as loading and back loading from supply vessels
- Ensures the performance and documentation of daily weight calculations of deck loads and tank contents to verify stability and ballast operations. Records all ballast and de-ballast operations as they are carried out.
- Assists with planning of rig moves and anchor handling operations and oversees recording of all aspects of the move.
- Assists in managing and tracking maintenance of the hull, superstructure and marine equipment
- Ensures that the required entries in the marine logs are made
- Responsible for providing day-to-day training as required of national personnel.

Secondary Job Functions

- Assists the OIM in any emergency
- Assesses reports and coordinates actions to minimize and control damage. Participates in meetings and drills as a member of an emergency team.
- Assists in maintaining the legislative library
- Makes recommendations for continuous improvement to the Integrity Management System (IMS)
- Performs all duties in accordance with the Permit to Work System

Qualifications Required

Education:

- High school diploma or equivalent Work experience and demonstrated ability of oral and written communications may be substituted in lieu of formal education

Professional Experience:

- Must have a minimum of 5 years of experience with marine systems operation and maintenance Must also have a minimum of one year experience as a Barge Supervisor with another drilling contractor on a deep-water vessel or a minimum of 18 months as a Ballast Control Operator with Atlantica
- Must be able to work without constant supervision

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Licenses, Certifications, Credentials, Training and other Requirements:

- Offshore survival and medical certificates as mandated by government/client regulations are required.
- Valid Barge Supervisor license.
- Training as required for position as per Atlantica's Training Matrix.
- Must pass pre-employment screening as well as random drug tests, as applicable per local laws

Minimum Competencies Required for Hiring

- Must have a minimum of 5 years of experience with marine systems operation and maintenance Must also have a minimum of one year experience as a Barge Supervisor with another drilling contractor on a deep-water vessel or a minimum of 18 months as an Assistant Barge Supervisor with Atlantica
- Must have a valid Barge Supervisor license
- Must have a GMDSS Radio Operator's license or equivalent certification for the governing jurisdiction where assigned.
- Must have advanced crane operations knowledge.